



2024-25 Emergency Activities for LA Unified Schools, August – June

FALL SEMESTER 2024

| Date(s) | Activity | Required | Drill Evaluation Due* | Resource |
|---|---|-------------------------------|--|--------------------------|
| AUGUST | | | | |
| 8/12 – 8/16 | Fire Drill (first week of school until proficient) | All Schools | Submit by 8/29 | REF 5803 |
| 8/12 – 8/29 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 8/29 | REF 5803 |
| SEPTEMBER | | | | |
| 8/12 – 9/24 | Fall Lockdown Drill | All Schools | Submit by 9/30 | REF 5803 |
| 9/3 – 9/30 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 9/30 | REF 5803 |
| 9/3 – 9/30 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 9/30 | REF 5803 |
| OCTOBER | | | | |
| 8/12 – 10/1 | Integrated Safe School Plan (ISSP) Submitted | All Schools | Submit ISSP by 10/1 | REF 5511 |
| 8/12 – 10/31 | ISSP Public Meeting and School Emergency Team Assignments & Duties Training | All Schools | Certify in ISSP by 10/31 | REF 5511 |
| 10/1 – 10/31 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 10/31 | REF 5803 |
| Week of 10/14 | Districtwide Communications Test (“All Call”) | No School Action Needed | None | REF 5483 |
| 10/15 | Districtwide Fall Radio Test | All Schools | Submit by 10/31 | REF 6537 |
| 10/17 | 2024 Great California Shakeout (Earthquake Drill) | All Schools | Submit by 10/31 | REF 5803 |
| NOVEMBER | | | | |
| 11/1 – 11/22 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 11/22 | REF 5803 |
| 11/1 – 11/22 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 11/22 | REF 5803 |
| DECEMBER | | | | |
| 12/1 – 12/13 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 12/13 | REF 5803 |
| 12/1 – 12/13 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 12/13 | REF 5803 |
| FALL SEMESTER | | | | |
| 8/12 – 12/13 | Emergency Bin and Supplies Inventory | All Schools | Certify by TBA in Admin Cert | REF 5451 |
| 8/12 – 12/13 | Semester Rapid Relocation Review (<u>Staff ONLY</u>) | All School Staff | Submit by 12/13 | REF 5469 |
| 8/12 – 12/13 | Semester Fire Drill | Senior High & Adult Schools | Submit by 12/13 | REF 5803 |
| 8/12 – 12/13 | Semester Shelter in Place Oral Review/Drill | All Schools | Submit by 12/13 | REF 5803 |
| <p>* Each drill evaluation should be submitted within 5 days of the drill (REF-5803).</p> <p>All Fall Semester emergency drills should be entered into the drill evaluation system before Winter Break.</p> <p>Due dates for the <i>Every School Safe</i> mandatory safety training modules can be found in the Principal’s Portal.</p> | | | | |



SPRING SEMESTER 2025

| Date(s) | Activity | Required | Drill Evaluation Due* | Resource |
|---|--|-------------------------------|---|--------------------------|
| JANUARY | | | | |
| 1/6 – 1/31 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 1/31 | REF 5803 |
| 1/6 – 1/31 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 1/31 | REF 5803 |
| FEBRUARY | | | | |
| 1/6 – 2/18 | Spring Lockdown Drill | All Schools | Submit by 2/28 | REF 5803 |
| 2/3 – 2/28 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 2/28 | REF 5803 |
| 2/3 – 2/28 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 2/28 | REF 5803 |
| MARCH | | | | |
| 3/3 – 3/28 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 3/28 | REF 5803 |
| 3/3 – 3/28 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 3/28 | REF 5803 |
| Week of 3/17 | Districtwide Communications Test (“All Call”) | No School Action Needed | None | REF 5483 |
| 3/18 | Districtwide Spring Radio Test | All Schools | Submit by 3/28 | REF 6537 |
| APRIL | | | | |
| 4/1 – 4/30 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 4/30 | REF 5803 |
| 4/1 – 4/30 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 4/30 | REF 5803 |
| MAY | | | | |
| 5/1 – 5/30 | Monthly Earthquake Drop/Cover/Hold On Drill | All Schools | Submit by 5/30 | REF 5803 |
| 5/1 – 5/30 | Monthly Fire Drill | Elementary and Middle Schools | Submit by 5/30 | REF 5803 |
| JUNE | | | | |
| No drills are required in June due to the limited number of instructional days during the month. (Drills should be conducted during summer school.) | | | | |
| SPRING SEMESTER | | | | |
| 1/6 – 6/4 | Semester Fire Drill | Senior High & Adult Schools | Submit by 6/4 | REF 5803 |
| 1/6 – 6/4 | Semester Shelter in Place Oral Review/Drill | All Schools | Submit by 6/4 | REF 5803 |
| 1/6 – 6/4 | Semester Rapid Relocation Review (Staff ONLY) | All School Staff | Submit by 6/4 | REF 5469 |
| 1/6 – 6/4 | Emergency Bin and Supplies Inventory | All Schools | Certify by TBA in Admin Cert | REF 5451 |
| <p>* Each drill evaluation should be submitted within 5 days of the drill (REF-5803).</p> <p>All Spring Semester emergency drills should be entered into the drill evaluation system by the end of the academic year.</p> <p>Due dates for the <i>Every School Safe</i> mandatory safety training modules can be found in the Principal’s Portal.</p> | | | | |